OTTAWA RIVER POWER

Ottawa River Power Corporation
Application for Electric Service and Energy/Standard Supply Contract

OFFICE USE ONLY

Account Number: _____ Customer Class: ☐ Residential ☐ Commercial

Rental Hot Water Tank on Premises: ☐ Yes ☐ No

APPLICANT INFORMATION

Effective Contract Date: _____

Customer Name: _____ _____
(Your legal first name) (Your legal last name)

Primary Phone #: _____

Secondary Phone #: _____

Email Address: _____

Rate Plan Selection:
☐ Time of Use
☐ Tiered Pricing
☐ Ultra-Low Overnight

Service Address: _____ Unit: _____
(Provide the address for the location to which the application for electric service is required) (Unit/Apartment #)

Will the address requiring service be owned or rented: ☐ Owned ☐ Rented*

Landlord Name: _____ Phone #: _____

Mailing Address:
☐ Use Service address
OR
_____ Unit: _____
(Provide the address for mailed communications such as bills, notices, etc.) (Unit/Apartment #)

Previous Address: _____ Unit: _____
(Provide the address of your last place of residency) (Unit/Apartment #)

Place of Employment: _____ Work Phone #: _____

Do you wish to add a secondary name to your account: ☐ Yes* ☐ No

*Adding a second name to your account will allow this person to request information and potentially make decisions related to your account. Please ensure to consider this before adding a second user.

Secondary Name on Account: _____ _____
(Legal first name) (Legal last name)

IDENTIFICATION

Driver's Licence #/Other: _____ Date of Birth: ____ ____ ____
(Customer Photo Identification) (Month) (Day) (Year)

Please note, a $30.00 change of occupancy fee will be applied to your first hydro bill.

Customer Signature: _____ Date: _____

Secondary Name on Account Signature: _____ Date: _____

Ottawa River Power Corporation: _____
(Receipt not valid unless signed by officer of the Company)

OFFICE USE ONLY

Transfer deposit from Account #: _____ $

Received the sum of: _____ Dollars

OTTAWA RIVER POWER CORPORATION
Being deposit for above Contract

☐ No deposit required – received letter of credit

The requirement for a security deposit can be wived under one of the following conditions: Sign up for Pre-Authorized Payment OR Provide a Letter of Reference from previous utility (gas, electric, water) OR Previous accounts with ORPC were in good standing.

CONDITIONS

1. The authorized rates may be revised by the Corporation from time to time, subject to the approval of the Ontario Energy Board.

2. The Customer agrees to provide convenient and safe space, free of charge or rent, for the Corporation's meters, wires and other appliances on the said premises, and further agrees that no one who is not a servant or agent of the Corporation or otherwise lawfully entitled to do so, shall be permitted to remove, inspect or tamper with any of the said equipment of the Corporation, and that the properly authorized servants or agents of the Corporation shall, at all reasonable hours, have free access to the said premises for the purpose of reading, examining, repairing or removing the said meters, wires and other appliances.

3. Meters and all other equipment of the Corporation on the said premises shall be in the care and at the risk of the Customer, and if destroyed or damaged, other than by ordinary wear and tear, the Customer shall pay to the Corporation the value of such meters and equipment, or the cost of repairing or replacing the same.

4. If at any time a bill for service or energy under this contract is in arrears or if the Customer fails to perform any other obligation hereunder the Corporation may, in addition to all other remedies, discontinue the service and/or terminate the contract, and upon such termination the Corporation may remove the meters and other equipment installed by it on the Customer's premises.

5. The Corporation agrees to use reasonable diligence in providing a regular and uninterrupted service but does not guarantee to a constant service or the maintenance of unvaried frequency or voltage and will not be liable in damages to the Customer by reason of any failure in respect thereof.

6. This contract shall not be binding upon the Corporation until accepted by it through its authorized officer and shall not be modified or affected by any promise, agreement or representation by any agent or employee of the Corporation unless incorporated in writing into this contract before such acceptance.

7. A security deposit shall be collected from each Customer as per the prescribed deposit policy.

8. The point of delivery of service and energy hereunder shall be a point on the premises of the Customer satisfactory to the Corporation. The Customer shall take delivery at the said point and shall from that point provide all works necessary, and shall construct, maintain and operate the said works safely and efficiently with proper devices, all in accordance with the Regulations of the Ontario Energy Board.

9. This contract will continue in force for a period of one year from the date on which the service is connected and shall continue in force thereafter until terminated by at least one month's notice in writing given by either party to the other.

10. This contract shall be binding upon the parties hereto, and their respective heirs, executors, administrators, successors or assigns, and the vacating of the premises herein named shall not release the Customer from this contract except at the option and by written consent of the Corporation.

11. All electrical equipment of the Customer shall be subject to the approval of the Corporation, but such approval shall not be unreasonably withheld, and the Customer shall maintain and operate the said equipment so as not to cause more than minimum disturbance to or fluctuation in the Corporation's power supply.

12. Ottawa River Power Corporation's rates are in accordance with the Ontario Energy Board.

13. Under the Personal Information Protection and Electronic Documents Act, Ottawa River Power Corporation is collecting this information for billing and collection purposes only.

Ottawa River Power will make every effort to ensure bills are accurate; however, billing errors can occur.
Ottawa River Power reserves the right to collect under billed amounts at any time.

PRIVACY NOTICE

Your personal information is collected on this form by Ottawa River Power Corporation under the authority of the Electricity Act,1998, S.O. 1998, c. 15,Sched.A.

Your personal information will be used for the purposes identified in our Privacy Policy at www.orpowercorp.com/privacy. These include:

- To confirm your identify, respond to your inquiries and maintain business relations with you;
- to deliver and maintain electricity service;
- to bill and collect payment;
- to establish your credit worthiness;
- to register you for pre-authorized payment;
- for legal, regulatory and market operations requirements;
- to help prevent or investigate fraud, theft of power or other breaches of the law;
- to provide you with information about our services, the electricity industry, energy conservation and rates;
- to request your participation in surveys or contests; or
- to notify you about events or causes sponsored by Ottawa River Power Corporation or our affiliates.

If you have any questions about this collection, the ways in which your personal information may be used by Ottawa River Power Corporation, or would like further information about our privacy policies, please contact: inquiries@orpowercorp.com

HOW TO SUBMIT THIS FORM

Please submit this form to billing@orpowercorp.com, or to the offices of Ottawa River Power at one of the following locations:

Pembroke Office
283 Pembroke St. West
Pembroke ON K8A 6Y6
Tel: (613) 732-3687 Fax: (613) 732-9838

Almonte Office
12B Mill Street • Box 179
Almonte ON K0A 1A0
Tel: (613) 256-3722