



**Landlord and Property Manager Agreement**

By signing and submitting this agreement, landlord and property managers accept financial responsibility for the following (when the tenant closes their account, or the identity of the new tenant is unknown):

Electricity service, rental hot water tanks and/or sentinel lights.

When Ottawa River Power Corporation is notified that the tenant will be moving, the landlord or property manager will be advised by email when responsibility for the electricity service will be transferred.

This agreement helps ensure electrical service will not be disconnected during a change of occupancy.

**Landlord and Property Manager Information**

Registered Business/Landlord Name \_\_\_\_\_

**Mailing Address**

P.O. Box: \_\_\_\_\_ Street #: \_\_\_\_\_ Street Name: \_\_\_\_\_

Unit/Apt: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Contact Information**

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

**Premise Information**

P.O. Box	Street #	Street Name	Unit	City	Province	Postal Code

*If necessary, please attach page listing additional properties.*

I accept responsibility for the electricity service for the premise(s) listed above when the tenant closes their account, or the identity of the new tenant is unknown.

\_\_\_\_\_  
Print Name    Signature    Date

Time of Use Pricing    Tiered Pricing

**Please submit this form to [billing@orpowercorp.com](mailto:billing@orpowercorp.com), or to the offices of Ottawa River Power at one of the following locations:**

- Pembroke Office**  
283 Pembroke St. West  
Pembroke ON K8A 6Y6  
Tel: (613) 732-3687  
Fax: (613) 732-9838
- Almonte Office**  
12B Mill Street • Box 179  
Almonte ON K0A 1A0  
Tel : (613 ) 256 -3722  
Fax: (613) 256-3994