



Landlord and Property Manager Agreement

By signing and submitting this agreement, landlord and property managers accept financial responsibility for the following (when the tenant closes their account, or the identity of the new tenant is unknown):

Electricity service, rental hot water tanks and/or sentinel lights.

When Ottawa River Power Corporation is notified that the tenant will be moving, the landlord or property manager will be advised by email when responsibility for the electricity service will be transferred.

This agreement helps ensure electrical service will not be disconnected during a change of occupancy.

Landlord and Property Manager Information

Registered Business/Landlord Name _____

Mailing Address

P.O. Box: _____ Street #: _____ Street Name: _____

Unit/Apt: _____ City: _____ Province: _____ Postal Code: _____

Contact Information

Phone #: _____ Fax #: _____ Email: _____

Premise Information

P.O. Box	Street #	Street Name	Unit	City	Province	Postal Code

If necessary, please attach page listing additional properties.

I accept responsibility for the electricity service for the premise(s) listed above when the tenant closes their account, or the identity of the new tenant is unknown.

Print Name

Signature

Date

Please submit this form to billing@orpowercorp.com, or to the offices of Ottawa River Power at one of the following locations:

Pembroke Office
283 Pembroke St. West
Pembroke ON K8A 6Y6
Tel: (613) 732-3687
Fax: (613) 732-9838

Almonte Office
28 Mill Street • Box 179
Almonte ON K0A 1A0
Tel: (613) 256-3722
Fax: (613) 256-3994